



## **ASSESSMENT AND REPORTING POLICY**

*Our Lady's Primary School processes for assessment and reporting have been developed in line with Commonwealth requirements (Schools Assistance Act 2008; Part 3, Division 3) and CEOM Directions as stated in Horizons of Hope and CEM Guidelines for Assessment and Reporting 2019*

We believe **Assessment** for improved student learning and deep understanding requires a range of assessment practices to be used with three overarching purposes:

- **Formative Assessment:** where teachers reflect on student progress to inform their teaching
- **Student Reflection:** where students monitor their progress to help develop future learning goals
- **Summative Assessment:** where teachers use evidence of student learning to make judgments on student achievement against goals and standards.

Our Assessment Schedule is designed under the Response to Intervention (RTI) model to ensure that we continually monitor the progress of all students and help drive early intervention where required. Our School uses and analyses assessment data on an ongoing basis to help set goals and targets for student improvement in all areas. Professional Learning Community Meetings and team planning sessions are centred around developing learning plans informed by SPA data, ( NAPLAN, ACER: PAT, BAS) and our Assessment schedule data.

We understand that **Reporting** of student achievement is an integral part of the teaching and learning process. This reporting should take place in a number of formats, such as Personal Learning Plans, Parent Teacher Conversations, annotated work samples, student portfolios, parent presentations and Student Achievement Reports. These practices enable regular monitoring of student learning and ongoing constructive feedback, with the explicit intention of improving student learning over time.

The Student Achievement Report is therefore not intended to be the only form of communication between the teacher, student and parents in relation to student learning and achievement.

Supporting documentation:

Our Lady's Primary School Assessment Schedule;

Our Lady's Primary School Reporting Schedule;

Our Lady's Primary School Staff Handbook.

CEM Reporting Student Progress and Achievement - 2019 Revised Guidelines for Victorian Catholic Schools Version 2.2.

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